

## **NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION**

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### **MINUTES OF MEETING**

**January 4, 2007**

*(Approved March 1, 2007)*

Members Present: Edward Murdough, Brad Simpkins, Michael Williams, Carl Roediger, David Duquette, Stephen Carrier, Kevin Pratt, Al Burbank, John Hoglund, Joseph Butts, George Sykes, Richard Mason.

Members Absent: Karen Schlitzer, Earl Sweeney, J. William Degnan.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Dennis Rosolen, Bureau Chief; Sue Prentiss, Bureau Chief, Jeff Phillips, Bureau Chief; Chris Rousseau, Captain; Heather Newland, Recording Secretary; Peter Russell.

#### **I. CALL TO ORDER**

**Item 1. Call to Order.** The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair David Duquette at 10:06 a.m. on Thursday, January 4, 2007 at the Richard M. Flynn Fire Academy, 222 Sheep Davis Road, Concord, NH. Chair David Duquette shared a story about a Barnstead Aerial class he taught a while back. He remembered having a firefighter named Stephen Jones from Barnstead in the class. Stephen Jones was one of the students in the class that made it worthwhile.

The Pledge of Allegiance was recited.

**Item 2. Moment of Silence.** Chair Duquette asked that everyone remain standing for a moment of silence for the Line of Duty Death of Barnstead Firefighter Stephen Jones.

## II. APPROVAL OF MINUTES

**Item 1. December 2, 2006. Motion** was made by Commissioner Burbank, seconded by Commissioner Roediger, to approve the minutes of the December 7, 2006 Commission meeting to include the change on page 8, “Steve” Carrier changed to “Stephen” Carrier. Motion passed unanimously.

## III. CHAIR’S REMARKS

**Item 1. Line of Duty Death of Stephen Jones.** Chair Duquette reminded everyone of the service to be held on Saturday, January 6, 2007 in Barnstead. The wake is scheduled for 10:00 a.m. to 1:45 p.m. with the services starting at 2:00 p.m. at the Barnstead Fire Station 1.

## III. COMMITTEE REPORTS

**Item 1. Emergency Medical Services.** Chief Prentiss gave her report as follows:

- a) *2007 protocols due, content complete, and approved by the Medical Control Board at their November 2006 meeting. Delayed at publisher. All EMS Units in the State have been notified to use the current set until new 2007 are available and providers have been oriented.*
- b) *Computer Based Testing (CBT) is up and running as of January 1, 2007. Candidates for NREMT exams will no longer take written exams, they will use CBT. I/C's have been transitioned; will have five sites in New Hampshire.*
- c) *Paramedics who want to provide immunizations need to take a training program and complete prerequisites set by the Medical Control Board. Have interested Paramedics contact Vicki Blanchard.*
- d) *Fred von Recklinghausen will be leaving the Division. He has accepted the Trauma Program Manager's position at Dartmouth Hitchcock Medical Center. Fred has done a great job for us, he will be missed. His position will be posted internally shortly.*
- e) *The Field Services Representative position was posted internally, two candidates. Setting up an assessment center shortly.*
- f) *David Dow is recovering from a stroke, suffered two days after his retirement dinner. He is home and recovering well.*

**Item 2. Fire Marshal’s Office.** Fire Marshal Degnan was not present.

**Item 3. Forest Protection Bureau.** Commissioner Simpkins gave the following report:

- a) *The Forest Fire Service ended the year with a total of 500 fires for 473 acres (decrease in acreage is due to a double-counting of one fire). We had three injuries that occurred on wildland fires that were reported to us. We also had nine structures that were impacted by wildland fire resulting in an estimated \$288,000 in damage.*
- b) *Last month the Volunteer Fire Assistance Committee met and awarded grant funds of just under \$37,000 to 34 towns. Approximately 55 towns submitted applications for the grant funds. The majority of this money is being used to purchase Nomex clothing and other PPE.*
- c) *Currently the Forest Service is operating under a continuing resolution and no budget has been approved. That means we still do not know what funding we will be receiving from the federal government for the FFY 2007 VFA and State Fire Assistance programs, even though we are three months into the federal fiscal year. The continuing resolution is expected to last at least through February.*
- d) *We are back to square one with the hiring of our last Forest Ranger position. We have re-posted the position in-house. If we have no successful in-house candidates it will be posted out-of-house before the end of this month.*

**Item 4. Curriculum Review.** Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

- (a) **Driver/Operator:**
  - (1) *Pumps:*
  - (2) *Aerial Apparatus:  
Still waiting to hear from the committee. No other programs will be approved at this point.*
  - (3) *All Vehicle:  
We are currently forming a visiting committee to review this program and bring it up to the NFPA standard.*
- (b) **Hazardous Materials:**
  - (1) *Operations:*
  - (2) *Technician:*
- (c) **Aircraft Rescue & Fire Fighting:**
  - A 40 hour certification class was scheduled for October and went very well. Attached is Captain Uitt's report.*

(d) **NFPA 1030 Series:**

- (1) *NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners:  
Inspector II is scheduled for late March to early April.*
- (2) *NFPA 1033, Standard for Professional Qualifications for Fire Investigator committee will come before the Commission's curriculum committee in January or March.*
- (3) *NFPA 1035, Standard for Professional Qualifications for Public Fire and Life Safety Educator: Will probably follow the 1033 standard.*

(e) **Rescue Series:**

- (1) *Structural Collapse:  
No pilots scheduled as yet. It was learned that Rope, Trench, Confined Space, and Vehicle/Machinery Extrication are necessary to have before Structural Collapse can be offered according to the standard.*
- (2) *Confined Space:  
A confined space trailer has been purchased from Mike Carrier of Merrimack Fire and is on campus at this time.*
- (3) *Technical Rope Rescue:  
Curriculum was approved at the May 5, 2005 Commission meeting.  
The committee went to Springfield for training with CMC and are preparing to plan for the first class in the near future. A Technical Ropes Rescue Operational level curriculum will be presented in January.*
- (4) *Trench Rescue  
The first pilot took place with good results.*
- (5) *Water Rescue/Ice will be the next programs to be considered. Ice Rescue will be presented in January.*

(f) **NFPA 1001 Firefighter I and Firefighter II:**

(g) **NFPA 1021 Fire Officer:**

*The fall class has just been completed.*

(h) **NFPA 1041 Instructor:**

*An Instructor III class is scheduled for the Woodstock area this fall is now completed.  
A Trainer the Trainer for Instructor is scheduled this winter with a pilot class in Concord.*

(i) **NFPA 1051 Wildland Firefighter:**

*Doing well at this point.*

(j) **C2F2**

*A committee has been formed to review the program as it has been three years that it has been offered and some issues have come up that need to be addressed. A meeting has been scheduled before the November Commission meeting 11/2. Ed Murdough has given me his report to share with you in regards to the two committees discussions and recommendations.*

(k) ICS/NIMS

*Starting to regionalize these programs for more effective and economical delivery.*

*Pro-Board Certifications, Standards and Year*

*NFPA 1001, Firefighter I, 2002*

*VIII. NFPA 1001, Firefighter II, 2002*

*IX. NFPA 1002, Driver Operator Pump & Aerial, 2003*

*NFPA 1021, Fire Officer I&II, III&IV, 2002*

*NFPA 1041, Fire Service Instructor I, II, III, 2002*

*NFPA 1031, Fire Inspector I, 2003 and soon Inspector II*

*NFPA 1003, Airport Firefighter, 2000*

*NFPA 472, Hazardous Materials Operations, 2002*

*NFPA 472, Hazardous Materials Technician, 2002*

*NFPA 1006, Rescue series not yet accredited, 2003*

**Item 4a. NFPA 1030 Series.** Commissioner Sykes had nothing to report at this time.

**Item 4b. NFPA 1041, Instructor.** Vice Chair Carrier referred to Chief Rosolen regarding the Instructor class in Woodstock. Chief Rosolen stated it wasn't a successful class as far as passing everyone. However, the evaluations looked good. Chief Carrier stated this should be taken off the agenda.

**Item 4c. C2F2 Review Committee.** Commissioner Murdough stated he was concerned that the committee didn't operate the way we should have. He stated a draft report was sent out after the last meeting. We received only one dissenting response. There seems to be two issues. First issue is students coming to class unprepared and doing poorly in exams because of this. The second issue is the lack of standardization of expectations of the instructors. We put people through Firefighter I & II; it's not fair for the students to have to demonstrate skills beyond Firefighter I & II. Students taking classes in the field are exposed to things different from the students taking classes at the Academy. A Chief felt we were watering down the curriculum too much.

Chief Rosolen stated we have a facility and are offering training like never before. The Instructor's bar is higher. Students are lacking the experience and instructors are looking for experience that just isn't there. Chief Rosolen asked what is our goal or mission with C2F2.

Commissioner Murdough stated we can convert the draft report to a final report for the Commission. After discussion, it was decided that the draft report will become the final report and no action was needed to be taken. All committee members were given the opportunity for input.

**Item 4b. Rescue Programs.** Vice Chair Carrier stated the committee has spoke with Steve McKenna this morning. Steve McKenna presented and discussed the Ice Rescue, Trench Rescue, and two different Rope Rescue curriculums.

The Trench Rescue class has had two pilots and Steve McKenna is looking for final approval of this curriculum. The Trench program needs to be out in the field. Ice Rescue curriculum, Steve McKenna is looking for approval for two pilot classes and a train-the-trainer. The Rope Rescue curriculum, Vice Chair Carrier stated the ITRS Ropes is not as involved as the Rope Rescue Practices Operation Level. For both the Rope Rescue Practices Operation and Technician Levels, Steve McKenna is looking for approval for two pilot classes and a train-the-trainer for each curriculum. The cost for the programs is a considerable more amount due to excavating and crane rentals.

Chief Phillips stated the division has a formula for determining costs for programs that works well. We will have a better idea of the costs for these programs after talking with Steve McKenna. With the funding mechanism, costs are lower as students only pay 25%.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Burbank, for final approval of the Trench Rescue curriculum as presented. Motion passed unanimously.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Burbank, for the approval of the Ice Rescue curriculum as presented for two pilot classes and a train-the-trainer. Motion passed unanimously.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Williams, for the approval of the Rope Rescue Practices Operation Level curriculum as presented for two pilot classes and a train-the-trainer. Motion passed unanimously.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Butts, for the approval of the Rope Rescue Practices Technician Level curriculum as presented for two pilot classes and a train-the-trainer. Motion passed unanimously.

**Item 4e. Driver Operator Visiting Committee.** Chief Rosolen stated Captain Uitts is in the process of contacting people to start looking at the existing program to see what needs to be done to meet the standards.

**Item 4f. ARFF 40 Hour Program.** Chief Rosolen stated the report for this is attached to the curriculum report. The curriculum has been cleaned up. Captain Uitts has proposed moving to Pease instead of Manchester as security in Manchester has become a problem. The second pilot program has just been completed this past fall. The cost of the program has decreased.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Butts, for the approval of the ARFF curriculum as a result of the second pilot program. Motion passed unanimously.

**Item 5. Nominating Committee.** Commissioner Murdough reported that the Nominating Committee moves to recommend David Duquette continue as Chairman and Stephen Carrier continue as Vice Chair.

**Motion** was made by Commissioner Burbank, seconded by Commissioner Roediger to approve David Duquette as Chairman and Stephen Carrier as Vice-Chair. Motion passed unanimously.

#### **IV. REPORT OF THE DIRECTOR**

Director Mason introduced Captain Chris Rousseau as the new Captain for the Division. Chris replaces Dean Chandler who retired.

**Item 1. Director's Report #107.** The Director's Report #107 for January 4, 2007 was as follows:

*Well winter is really here, I guess no one told Mother Nature! The really good news is that the days are getting longer! I hope you all had a great Holiday Season!*

- 1) **WORCESTER COLD STORAGE FIRE CASE STUDY**  
*On December 12, 2006 John Sullivan, District Fire Chief for the City of Worcester spoke to over seventy fire service members about the December 3, 1999 fire, which killed 6 firefighters. This was most interesting and emotional as John was a lieutenant at the time and he lost 2 firefighters from his engine company.*
- 2) **COMMISSION SEATS FOR 2007**  
*The Domestic Insurers and the Federation of Fire Mutual Aid Association have both been notified of the 2007 Commission members status and are working to take appropriate actions*

*to assure their slots do not expire. I hope both Commissioner Hoglund and Pratt remain for another term each!*

3) *LINE OF DUTY DEATH IN BARNSTEAD*

*40-year veteran of the Barnstead Fire Department, Stephen Jones, died as he was working for the fire department last Friday. The calling hours will be Saturday 10 – 2 at the Barnstead Parade Fire Station followed by the funeral at 2pm. We have been working with the Barnstead Fire Chief in the logistic of such a funeral. Our hearts and prayers go out to the family and members of the fire department.*

4) *PERSONNEL*

- a. It is with great regret that we have accepted the resignation of Fred von Recklinghausen from our EMS Bureau effective the beginning of March 2007. Fred has been offered and accepted a position with the Dartmouth-Hitchcock Medical Center. Good Luck to Fred!*
- b. Executive Secretary Dale Boyd has been promoted to Program Assistant II, effective last week. She will oversee the secretarial staff and the course documentation process. Her Executive Secretary Position posting closed yesterday.*
- c. Maintenance Employee Richard Swindell has accepted a similar position with the Department of the Adjutant General effective next week.*
- d. With the retirement of Dave Dow we have a vacant Training Coordinator position within the Bureau of EMS, that position is in the interview phase.*
- e. With the retirement of Dean Chandler we have hired Chris Rousseau to fill his position effective late last month.*

5) *CONSTRUCTION*

*The 90 X 50 ft addition to the fire station will be started in the spring. The bids have gone out and we have had interest in the project. The addition will be training equipment storage and room for 2 vehicles.*

6) *PORTSMOUTH ENGINE 3*

*We have found ourselves short of apparatus for the training being delivered. We do not anticipate the ability to purchase a new pumper until FY10, so Portsmouth has donated their 1987 CF Mack to get us by. THANK YOU PORTSMOUTH FIRE DEPARTMENT!*

Other items discussed were:

After the passing of Peter Carver, Diane Carver became very ill. She spent most of December in ICU and at times it didn't look good. She was released from the hospital, stayed with her daughter Valerie, and is now home recovering.

Director Mason stated he will not be here for the March Commission meeting.



Recruit School students start March 5<sup>th</sup> with C2F2 starting May 14<sup>th</sup>.  
Director Mason invited Commission members to spend at least half a day to see what the class is doing.

In the packets is the Fire Act Update.

The Division is scheduled to purchase three vehicles. Captain Anderson recently burnt one.

## **VI. OLD BUSINESS**

**Item 1. Rules Change Proposal.** Director Mason discussed the changes to the attached Rules Change Proposal.

Director Mason discussed the changes to the address for PART Fire 103 Access to Information. Also, the Division name is to be changed in both; the Division name is to be changed to Division of Fire Standards & Training and Emergency Medical Services.

***Motion*** was made by Commissioner Murdough, seconded by Vice Chair Carrier to accept the proposed changes to PART Fire 103 Access to Information and PART Fire 201.04 Filing Documents.

### *Fire 103.01 Requests for Information.*

*(a) Requests for information from the commission shall be sent to the director, division of fire standards and training and emergency medical services, 33 Hazen Drive, Concord, NH 03305.*

*(b) Public records, not otherwise declared confidential by law, shall be available for inspection by appointment.*

*(c) A person who receives copies of documents in response to a request pursuant to (a) above, shall be assessed the fee, as provided in RSA 91-A:4, IV.*

### *Fire 201.04 Filing of Documents.*

*(a) Each petition for a hearing shall be in writing, signed, and shall accurately describe the nature of the petition and the relief sought.*

*(b) All petitions, motions, replies, answers, notices, and other pleadings relating to any petition shall, if mailed or hand-delivered, be addressed to:*

*Chairman, Fire Standards and Training Commission  
c/o Director, Division of Fire Standards and Training and Emergency Medical  
Services  
33 Hazen Drive  
Concord, NH 03305*

*(c) All documents shall be deemed to have been filed when received by the director.*

Motion passed unanimously.

Director Mason discussed the changes to PART Fire 601.01 to remove everything highlighted.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Murdough to remove all the highlighted material from 601.01 and 601.02 as documented by the Director.

*Fire 601.01 Fire Department Notification of Employment.*

- (a) The hiring authority shall notify the commission of new fire personnel by submitting the commission's employee status notification form A within 15 days of the appointment.*

*Fire 601.02 Fire Department Notification of Termination.*

- (a) The hiring authority shall notify the commission with 15 days of any retirement, termination, or resignation by submitting the employee status notification form B.*

Motion passed unanimously.

Director Mason discussed PART Fire 204 and 205. This is all new.

**Motion** was made by Vice Chair Carrier, seconded by Commissioner Pratt to adopt PART Fire 204 Rulemaking Hearings as proposed with the two amendments to the address on the second page. And also PART Fire 205.

#### *PART FIRE 204 RULEMAKING HEARINGS*

*Fire 204.01 Scope. This part shall apply to rulemaking hearings required pursuant to RSA 541-A:11.*

*Fire 204.02 Notice. The commission shall cause to be published in the New Hampshire Rulemaking Register a notice of its intent to hold a rulemaking hearing pursuant to RSA 541-A:6.*

*Fire 204.03 Presiding Officer.*

*(a) The hearing shall be presided over by the chairperson of the commission or his or her designee.*

*(b) The chairperson or designee shall:*

*(1) Determine whether a quorum of the commission is present for the hearing;*

*(2) Call the hearing to order;*

*(3) Cause a recording of the hearing to be made;*

*(4) Recognize those who wish to be heard;*

*(5) Maintain order during the hearing; and*

*(6) Adjourn the hearing.*

*Fire 204.04 Order of the Hearing.*

*(a) Any individual who wishes to testify at the hearing shall provide his or her full name on a speakers list furnished by the commission.*

*(b) Individuals shall be called to testify in the order in which they signed up.*

*(c) Before adjourning the public hearing and after all individuals who signed up have been heard, the chairperson or designee shall call for any new testimony from any new speaker.*

*(d) When the chairperson or designee has determined that no other individual wishes to testify, he or she shall close the public hearing.*

*Fire 204.05 Postponement and Continuations.*

*(a) The chairperson or designee shall postpone a hearing to a later date, time or place in the event of:*

*(1) Inclement weather;*

*(2) A lack of a quorum; or*

*(3) Determination by the commission that postponement of the hearing shall facilitate greater participation by the public.*

*(b) The chairperson or designee shall continue a hearing to a later date, time or place in the event that:*

*(1) The time allotted is not sufficient to give each individual who wishes to testify an opportunity to do so; or*

*(2) A lack of a quorum due to unavoidable absence.*

*(c) Notice of a postponement or continuation of a public hearing or of extension of the public comment period shall be provided pursuant to RSA 541-A:11, III and IV(d).*

*Fire 204.06 Written Comments. Individuals may submit comments in writing or electronic format to the commission on proposed rulemaking actions any time from the time notice has been published until the end of the public comment period as set forth in the notice of rulemaking.*

*Fire 204.07 Copies of Tapes.*

*(a) All hearings shall be tape recorded.*

*(b) A copy of the tape may be requested by submitting a written request to:*

*Fire Standards & Training Commission  
c/o Executive Officer  
33 Hazen Drive  
Concord, NH 03305*

*(c) Pursuant to RSA 91-A:4, persons requesting a copy of the tape recording shall pay the actual cost of duplication.*

*(d) Recordings of proceedings shall be preserved for no less than 75 days from the conclusion of the hearing date.*

#### *PART FIRE 205 EXPLANATION OF RULE*

*FIRE 205.01 Request for Rule Explanation.*

*(a) Within 30 days after the adoption of a rule, any interested person may request the commission to issue a statement explaining the following:*

*(1) The principle reason(s) for and against the adoption of a rule in its final form; or*

*(2) Reasons why the commission overruled arguments and considerations relative to the rule.*

*(b) Rule explanation requests shall be received and disposed of in the following manner:*

*(1) Requests shall be submitted to the commission at:*

*Fire Standards & Training Commission  
c/o Executive Officer  
33 Hazen Drive  
Concord, NH 03305*

*(2) When a request for rule explanation has been received by the commission, the commission shall issue a statement responsive to the request within 60 days. The statement shall provide the information required by (a) above.*

Motion passed unanimously.

Commission Murdough asked does the hearing process have to take a minimum amount of time. Director Mason stated he would find out.

Director Mason discussed the changes to PART Fire 101.16, 101.17, 102.01, 200, 301.03, 401.01, 402.03, 404.02, 405.01, 501.02, 600, 402.01, 703.01, and 801.01.

There was a discussion between Commissioners Burbank, Sykes, Butts, Murdough, and Director Mason regarding Fire 101.17. Also, there was a discussion regarding Fire 404.02, Fire 405.01 and Fire 801.01.

**Motion** was made by Commissioner Burbank, seconded by Commissioner Sykes to approve the proposed changes as amended except 101.17.

*Fire 101.16 "Fire service personnel" means "fire service personnel" as defined in RSA 21-P:25, II(c).*

*Fire 102.01 Composition of the Commission. Pursuant to RSA 21-P:26, the commission consists of the commissioner of safety or designee and of education or designee, the attorney general or designee, the chief of the forest protection, the director of the division of fire standards and training and emergency medical services, the director of the division of fire safety and 10 members, appointed by governor and council for a term specified by law.*

*Fire 200 to be have the change proposed by the Department of Safety Attorney to reflect most administrative rules.*

*Fire 301.03 Public Participation.*

*(a) Parties wishing to bring issues to the attention of the commission during a meeting shall first notify the division in writing at least 7 days prior to the date of the scheduled meeting and state the nature of the issue for inclusion on the commission's agenda.*

*Fire 401.01 Eligibility for Certification.*

*(a) All fire personnel shall be certified by the commission if:*

- (1) They successfully complete a commission approved course; and*
- (2) They satisfactorily complete certification testing.*

*TO (ADD)*

*Fire 402.03 Minimum Information Required for Approval.*

*(a) For approval, training outlines shall include, as a minimum, the following information:*

*(13) List of equipment required.*

*Fire 404.02 Initial Minimum Standards for State Instructors.*

*(a) All state instructors shall:*

*(1) Be certified in the course, level, or module to be taught, and have:*

*a. Passed the required certification testing program with a minimum score of 85 percent;*

*(2) Have completed an approved educational methodology course, pursuant to Fire 402.03, which includes a module on instructing students with adult learning disabilities;*

*(3) Student teach under the supervision of an assigned state instructor who shall document the student teaching hours and determine teaching proficiency; and*

*(4) Have at least 1 mentor (senior instructor) recommend the student for designation as a state instructor.*

*Fire 405.01 Reciprocity.*

*TO (ADD)*

*(c) The commission shall recognize out-of-state certifications that are accredited through a recognized national or international accreditation organization as having the certification in question.*

*Fire 501.02 Suspension or Revocation.*

*(a) After notice and opportunity for a hearing, the commission shall, unless it has just cause to do otherwise as provided in (c) below, order the suspension or revocation of certification for any of the following reasons:*

*(1) The certification was obtained by fraudulent means;*

*(2) A person commits a violation, after prior notice, of commission rules relative to him or herself or the fire personnel working or training under his/her control and at his/her direction;*

*(3) The certificate was issued through administrative error.*

*(4) The person holding certification is convicted of a felony*

*(b) The provisions of Fire 200 shall apply to hearings held under this subdivision.*

*(c) The commission shall not order suspension or revocation of a certification if it finds just cause not to do so which includes:*

*(1) The charges against the fire personnel were not proven by a preponderance of the evidence; or*

*(2) The violation is so minor that a suspension would not have a deterrent or rehabilitative value.*

*CHAPTER Fire 600 MANDATORY STANDARDS AND NOTIFICATION REQUIREMENTS  
FOR FULLTIME CAREER FIRE PERSONNEL*

*Fire 702.01 Physical Ability Test. The candidate shall pass a physical ability test, as set forth in the Fire Service Joint Labor Management Wellness/Fitness Initiative's "Candidate Physical Ability Test (CPAT)", 1999 edition in accordance with the current licensing agreement to conduct CPAT. The physical ability test shall be good for 26 months from the time the candidate successfully completes the CPAT.*

*Fire 703.01 Transfers. Any full-time career fire personnel, as defined in Fire 101.17, and employed by a New Hampshire fire department, as defined in Fire 101.15, may transfer employment to another fire department. Said hiring shall meet Fire 701.01(a), Fire 701.01(b), Fire 701.01(d), Fire 701.01 (f) and Fire 701.02. The Individual shall have previously completed the requirements of Fire 702.01 or the Physical Ability Test in effect at the time of original appointment.*

*Fire 801.01 Candidates Caught Cheating. Any candidate caught cheating by the examination proctor shall have his/her test invalidated and shall forfeit the right to achieve certification. The candidate shall be dismissed and not allowed to complete any other phase of the procedure. The candidate's fire department shall be notified of the incident.*

Motion passed unanimously.

## **VII. NEW BUSINESS**

**Item 1. Resignation of Commission Chaplain.** Director Mason stated in your packets is the resignation of Charlie Chalk as Commission Chaplain. Director Mason recommended Father Angelo Papas and Reverend Pat Bona as Commission Chaplains.

**Item 2. School Districts Proposing School Projects.** Commissioner Murdough stated they have been working very closely with the Fire Marshal's Office. Two significant projects in Profile High School in Bethlehem and Laconia Middle School that have both been approved by the legislative bodies and those two towns.

A situation with Pelham High School came up. The Fire Chief in Pelham inspected the school as required every five years. He found a number of violations. The town appealed to the Commissioner of Education using a statute that allows the Commissioner to approve an emergency appropriation for the school district. The Commissioner was advised by the Attorney General that the statute was not appropriate; this was not an emergency as there was a report in 2002 that they were out of compliance.

The Commissioner of Education was accused of not being concerned about the safety of the children. We fully support the corrective actions that they are taking, and the State felt they didn't need emergency authority to do it.

## **VIII. GOOD OF THE ORDER**

**Item 1. Memorial Service for Chris DeWolf.** Chair Duquette announced this Saturday at the Newington Town Hall at 10:00 a.m. there is a memorial breakfast for Chris DeWolf, the Newington firefighter that died last year in the line of duty. At the breakfast, they will have an announcement of a scholarship in Chris' name.

**Item 2. Commission Presentation.** Chair David Duquette made a presentation to former Commissioner Peter Russell. The N.H. Fire Standards & Training Commission and the Department of Safety honors, commends, and thanks Peter J. Russell for serving the firefighters of New Hampshire as a member of the N.H. Fire Standards & Training Commission for 10 years.

## **IX. ADJOURNMENT**

***Motion*** was made by Commissioner Burbank, seconded by Commissioner Sykes, to adjourn at 11:59 a.m. Motion passed unanimously.

Respectfully submitted,

Richard A. Mason, Director

Items distributed at meeting:

1. Agenda 01/04/07
2. Minutes of Meeting – 11/02/06 – Approved 12/07/06
3. Curriculum Status Report 01/04/07
4. Minutes of Meeting – 12/07/06 – Not Approved
5. Director's Report #107—January 4, 2007
6. Number of Personnel Certified in NH 07/01/06 to 01/03/07
7. Assistance to Firefighter Act Grant Awards for NH – updated 01/04/07
8. Updated Commission Members Contact Information
9. Resignation of Commission Chaplain
10. Proposed Rule Changes:
  - a. PART Fire 103.01
  - b. PART Fire 201.04
  - c. PART Fire 101.16
  - d. Part Fire 101.17



- e. Part Fire 102.01
- f. PART Fire 200
- g. PART Fire 204.01-07
- h. PART Fire 205.01
- i. PART Fire 301.03
- j. PART Fire 401.01
- k. PART Fire 402.03
- l. PART Fire 404.02
- m. PART Fire 405.01
- n. PART Fire 501.02
- o. PART Fire 601.01
- p. PART Fire 601.02
- q. PART Fire 702.01
- r. PART Fire 403.01
- s. PART Fire 801.01